JOB OPENING:

Project Officer for the Gender & Accountability Project at Women’s Rights Advancement & Protection Alternative (WRAPA)

Background:

Women’s Rights Advancement and Protection Alternative (WRAPA) is a women focused Non-Governmental Organization whose mission is actualizing the legal rights of women in private and public spaces. WRAPA envisions a Nigeria where there is improved access to social justice for women. WRAPA core programs revolve around the enhancement of access to justice for Nigerian women especially the weak and vulnerable whose knowledge of their rights and capacity to seek redress is limited.

WRAPA is implementing a 2 year project titled, “The Gender and Accountability project”, aimed at “Institutionalizing the anti-corruption and accountability discourse reflecting women's issues and voices.”

Corruption is a destructive and complex trend that permeates the human, social and economic fabric of institutions and nations. The consequences however are grave due to the systemic erosion of public resources that could be deployed to the general good of all. In Nigeria, the impact of corruption has stifled growth and development depriving citizens of access to basic services, declined productivity with accentuated low personal income. These and others have become key drivers in destroying its economic and social fabric while also providing ‘legitimacy’ for persistent conflict and violence.

Since women are more reliant on essential public services, such as delivered in health care/hospitals, education/schools, housing, food and agriculture subsidies, social services, transportation, electricity, water and waste disposal services, security (police), courts they suffer the impact of corruption disproportionately. This is because corruption creates a barrier to accessing those services when it depletes the amount of resources available and reduces the quality of public service delivery.

WRAPA is working with 7 partner organizations located in the various parts of the country, to deliver on the project goal.

Title:

Project Officer, Gender & Accountability Project

Location:

Abuja, with possibility of travelling to other states within Nigeria
**Qualification/Requirements:**

- Must be legally allowed to work in Nigeria
- A Bachelor’s Degree in Social Sciences, Arts or Humanities.
- An advanced Degree (Masters or PhD) will be an advantage.
- At least two (2) years working experience in coordinating programs in a relevant and related field.
- Be well organized and demonstrate strong analytical and programmatic skills.
- Be able to travel to support project work (e.g. Forums, conferences, meetings, advocacy and monitoring visits).
- Enjoy a fast paced environment and be able to work under tight deadlines.

**Job Description:**

As the Project Officer, you will be required to do the following working under the close supervision of the Program Manager;

a) Provide overall oversight on the planning and execution of the project; ensuring goals are met; risks minimized and the standards of WRAPA and the funding Organization (MacArthur Foundation) are upheld by the partner organizations.

b) Ensure that workplans and are in compliance with budget submitted by each organization, as well as ensuring project expenses are managed in line with due process and MacArthur Foundation guidelines.

c) Manage relationships and engagements with project sub-grantees including oversight engagement of project activities as required.

d) Manage relationship with consultants and provide all technical support as may be required in the execution of their duties.

e) Ensure efficient and appropriate flow of information, adequate record keeping of all plans, reports and correspondences as well as documentation of project materials and lessons learnt.

f) Ensure the successful and efficient delivery of project activities to ensure that project targets are achieved in accordance with the project documents and specific indicators of execution.

**Contract Duration**

1st of August 2019-31st July 2020 (One (1) Year)

**Application Closing Date**

Friday, 5th July 2019
Method of Application

Interested and qualified candidates should send their Resume and Cover letter only, to wrapa399@gmail.com using their names & job title as the subject of the mail.

Please Note:

• Subject line of emails must state clearly the Name of Applicant and Job Title of position applied for. For example, Subject: Ciroma Adekunle Chukwuemeka, G & A Project Officer.
• Only Electronically submitted applications will be entertained.
• Scanned applications will be disregarded.
• Only candidates selected for an interview will be contacted.
• Candidates are strongly advised NOT to contact the organization internally via phone calls
• The Women’s Rights Advancement & Protection Alternative (WRAPA) is an equal opportunity employer, thus, everyone especially female candidates are strongly encouraged to apply for this job. Candidates would NOT be discriminated against based on their gender, ethnicity, religion and other social strata.